



Redhurst Schools of Dancing
A Ruby Celebration

Show Newsletter 3 - July 2024



Dear Parents,

We are almost there. Many thanks for everyone's help and cooperation so far. The costumes look wonderful and I'm sure all the students will dance beautifully as they have been working really hard and are very excited about this year's show. It is all coming together, and we hope that you will really enjoy it.

Here's to a successful show! Thank you for all your continuing support.

Important Dates and Times

Sat July 20th Junior Ballet only	Pages 3&4	Crawley Down Primary School
Sun July 21st	Pages 3&4	Crawley Down Primary School
Fri July 26th	Page 5	The Hawth Dress Rehearsal
Sat July 27th	Page 6	The Hawth Performances

Tickets from next Monday, 8th July

Box Office: Hawth.co.uk or phone 01293 553636

<https://www.parkwoodtheatres.co.uk/the-hawth/whats-on/a-ruby-celebration>

Adults: £16 (concessions £14)

Tickets will be onsale to the general public on Monday 8th July from the Hawth website.

It would be great to see good audiences at The Hawth after all the effort the children, and yourselves have put in. Please try and sell tickets to your friends and family.

The Hawth is a cashless venue, when buying tickets, please try and use a debit card rather than a credit card to avoid Redhurst being charged extra fees.

Programme

Programmes will be on sale at the venue (£5 cash), we are finalising the content this week, if you would like to take out an advert please contact Sam asap.
admin@redhurstschoolsofdancing.co.uk

T-Shirts

We have had some requests for more Show T-Shirts. We can put in a order, but they 'may' not arrive in time for the show. If you would like to order a T-Shirt please do so BEFORE **Wednesday 10th July** for an order to go in on Thursday.

More help needed

Many of you have volunteered to help for which I send a Big Thank You! It is a very busy time of year, but we still have a few things to organise and finish, so if you can spare even a little time let us know

Photographs - Emma Treadway

Emma will attend the Dress Rehearsal & Performances and shall be taking photos which will be on sale after the event. Emma has also been asked to take Photos of the Leavers after receiving their graduation rose & certificate.

Download the show!

The show, as always is being recorded and is available to download or buy.

<https://www.filmyourshow.com/dvd-shop/redhurst-schools-of-dancing/40-a-ruby-celebration-27th-july-2024/>.

This letter contains very important information, so please read carefully. It will be posted on our website, however we urge you to keep it safe for referral later. There is a lot to take in!!!

Principal : Mrs Kay Ball Dip. LCDD, FISTD, Registered Member RAD Examiner ISTD
For details of our classes and all our news please see our website www.redhurstschoolsofdancing.co.uk

[@redhurstdance](https://twitter.com/redhurstdance) <https://www.facebook.com/RedhurstSchoolsOfDancing>

Childcare arrangements

In compliance with the South East Regional Network for Child Employment & Entertainment Licences

Overview

During the final rehearsals and performances we are bound by strict guidelines issued by the Government and Local Education Authority (LEA) who are entitled to carry out an inspection at any time. These rules and regulations are in place to ensure that the children have a safe and happy show, therefore we do appreciate your support and cooperation in these matters.

What Do They Do?

Your child will be assigned a designated changing room appropriate to their age group/gender.

There will be AT LEAST one Licensed Chaperone on a ratio of 1-12 children with additional designated DBS checked helpers.

The children will be helped to get dressed, made-up and have their hair done. Whilst waiting their turn they will have stories, endless games, songs, videos etc. A jolly time is had by all!!

The children will be escorted to and from the stage and an adult will make sure the children are ready and changed for each part.

Registration Process

We need to keep an accurate register of all children at the rehearsals and performances. Please notify us immediately if there are any performances your child is not attending so that the chaperone in charge can amend her registers accordingly.

We regret that no adults will be allowed in the dressing rooms other than the official chaperones and designated DBS checked personnel.

You are required to sign the children in and out of the dressing room and check that the emergency contact numbers and medical information that we hold is current.

Your signature also denotes that your child is fit and able to take part.

You must also provide the name of anyone collecting the child if it is not yourself

The younger children who are not in any other parts of the show can be collected from stage door after their dance – timings will be confirmed.

On Saturday, **ALL** children are to be collected between the matinee and evening performances as there will be no childcare available for the period between performances. You are welcome to picnic in the grounds between performances.

Sickness and Medication

Your signed disclaimer form states that your child is medically fit to take part in the show. However, if your child is unwell on the day of the performance we would be grateful if you did not send them and you notify Sam admin@redhurstschoolsofdancing.co.uk as soon as possible. When you sign your child in, you are also stating that they are fit and healthy to take part.

- Please email admin@redhurstschoolsofdancing.co.uk if there is any medical condition affecting your child. You will be required to fill out a medical form.
- We cannot administer any medication without prior written consent.
- No medication may be left with your child – Please hand to the Chaperone on the door.

Pre- Dress Rehearsals
at Crawley Down Village C of E School,
Hophurst Drive, Crawley Down, West Sussex. RH10 4XA

What do they need?

When they arrive at Crawley Down Village C of E School we request the children bring a small plastic or cardboard box labelled with their name, suitable to store small personal belongings and able to be stashed under a chair. In this box it would be useful to have:

- Mule type slippers
- Hairbrush/comb
- Tissues
- Book/puzzle book
- Large shirt (daddy's chance to make a contribution) to protect costumes.
- They **MUST** remember any dance shoes that are required Tap, Ballet etc

They do **not** require mid-morning/afternoon snacks and drinks as these will be provided.

If your child has any allergies, you **MUST** have informed us and filled out one of our medical forms, please email admin if you have not.

If your child is at the Junior Ballet rehearsal on Saturday the box will be left at the school overnight, then at the end of the rehearsal on Sunday they will take these boxes home & remember to bring everything to the Theatre on Friday 26th July for the Dress Rehearsal.

Boxes will then remain at the theatre until the last performance, therefore it is **ESSENTIAL** they and the items within are clearly labelled.

If your child has been sent home with any of their costumes, they must bring them to the rehearsal including any accessories, tight, shoes etc.

EVERYTHING (yes even socks) must be clearly labelled.

These rehearsals are crucial to the smooth running of the show. Please take note of the exact timings.

Schedule of Rehearsals at Crawley Down Village C of E Primary School 20th & 21st July 2024.

Saturday 20th July

Junior Ballet (Harry Potter) only, characters are also needed.

Signing in and out correctly **MUST** be adhered to. Do not just drop your child off if they are 16yrs or under.

- 12.00-13.30 *Set Up for staff & Backstage helpers*
- 13.15 Chaperone Meeting
- 14.00 Junior Ballet registration (Pre-School, Pre-primary, Primary Grades 1, 2 &3)
- 14.45 Grade 3 and Senior Characters registration
- 15.15 Junior Ballet Rehearsal in full costume – No Stopping!
- 15.45 Notes/Break
- 16.15 Re-run in full costume
- 16.45 Notes – Children ready for collection
- 17.15 Collection – Pre-School, Pre-Primary & Primary
- 17.45 Collection – Grade 1 & 2
- 18.00 Collection – All other students 16 and under.
- 18.30 Leave venue

Sunday 21st July

ALL Students must attend

Signing in and out correctly **MUST** be adhered to.

- 9.00 Grades 3 and upward inc: Senior students registration
- 9.30 Junior Ballet registration (Pre-primary, Primary Grades 1 & 2)
- 9.45 Junior Ballet registration - 3&4yr olds
- 10.00 Half Hour Call
- 10.30 Rehearsal as show in full costume – *No Stopping!
- 12.00 Notes/Break for Juniors
- 12.30 Rehearsal as show in full costume – *No Stopping!
- 13.30 Pick for those only in Junior Ballet
- 14.00 Lunch
- 14.45 15 min call for afternoon Rehearsal
- 15.00 Rehearsal as show in full costume – *No Stopping!
- 16.30 Notes/Break
- 17.00 Problem solving – Collection of Grades 1 & 2
- 17.30 Collection Grades 3, 4 & 5.
- 18.00 End of Day – Collection Grade 6 & Seniors
- 18.30 School cleared & exit

Once we have completed these rehearsals, we will have more positive times for collection etc. from the Dress Rehearsal and Performance days.

You must make sure that we have up to date contact details, if it is possible to let the students go earlier we shall.

Dress Rehearsal – The Hawth Theatre Friday 26th July

We would like to start the rehearsal promptly at 6.00pm Arrival times for children are below, these are staggered in accordance with licencing laws and in order to help Hair & Make-up ladies cope with numbers.

Make sure that your child has eaten before they arrive!!

Arrival times for 6.00pm Dress Rehearsal

3.00pm Seniors – Grade 6 and above (If seniors are available during the day your **help** at the theatre would be appreciated.

4.30pm Grades II - V

5.00pm Baby Ballet, Pre-Primary, Primary & Grade I

When arriving please once again adhere to the **guidelines on pages 2 & 3** regarding Childcare and what they need - ALL requests are important and follow West Sussex/Government Rules and Regulations. It is highly possible that we may receive a "spot check" Inspection from the Child Education and Welfare Department to make sure we are complying with these rules. If they are not adhered to the performances can be cancelled, chaperones lose their licences permanently and I could be open to prosecution regarding the Health and Safety/Child Protection Laws.

Collection times for Dress Rehearsal are to be confirmed after the Crawley Down Rehearsals; again, please ensure the Childcare information sheet is adhered to!

Once the children are ready, we will run the show as it will be at the performances, giving us more positive times for collection etc. from the performances.

If your child is **only** in the Junior Ballet, we strongly advise, if at all possible, they are collected earlier than at the end of the show, exact timings will be sent later. This will ease the pressure on the chaperones but also greatly conserve their energy, particularly the younger ones.

Costumes

Students are responsible to bring ALL their costumes, shoes and accessories with them (all labelled), We have a very tight schedule and you don't want to forget anything.

The younger children who haven't been given their costumes yet will find them in their changing room.

ALL costumes and accessories will be left at the theatre from Dress Rehearsal to end of Show. You may then take all costumes home!

Hair and Make Up

Please please please leave hair **unwashed**, the grips stay in better that way, and we shall be using hairspray as well. Any extra volunteers to help with hair & make-up will be greatly appreciated – DBS checked people only, please send your DBS certificate to admin@redhurstschoolsofdancing.co.uk

Performances Saturday 27th July

If any seniors are available during the day, your help would be appreciated.

Arrival times for 2.30pm Performance

12.00pm Seniors for spacing, fixing and warm up
1.00pm Grades 2 - 5
1.30pm Pre School, Pre-Primary, Primary Ballet & Grade I

Collection times will be sent out later.

Arrival times for 7.00pm Performance

5.15pm Seniors
5.30pm Grades 2-5
6.00pm Preschool, Pre-Primary, Primary Ballet & Grade I All subjects

Collection times will be sent out later.

Make sure that your child has eaten before they arrive and do not send food. There will be drinks and snacks provided.

Please ensure you comply with the "Registering" and "Collection" procedures as in the Childcare section on page 2. You cannot ask your friends (even if we know them) to collect your child on your behalf if we don't know in advance.

You are welcome to stay at the theatre and in the grounds between the matinee and evening performances on Saturday, but my staff and I **CAN NOT** accept any responsibility for care or supervision of your children. The children **MUST** be collected between performances to rest and be fed. The only exceptions are 17 and 18yr olds

Hopefully you now have all the information that you need, everyone has worked extremely hard over the last few weeks and you will now begin to see everything come together.

Enjoy the show!